While we're waiting in our virtual environment

For **technical support**: → Panayiotis: 22-555384 → Georgia: 22-553659



- Mute yourself when you are not talking to minimise background noise and make conversations flow more naturally/ productively
- Raise your hand if you have a question/ comment



- Bandwidth permitted, keep your camera on
- Do NOT use a mobile device (i.e. cell phone or tablet)
- Use the following browsers



3rd cycle of the National Graduate Tracking Survey (NGTS)

14th January 2025







REPUBLIC OF CYPRUS INISTRY OF EDUCATION SPORT AND YOUTH





Our team! PwC Cyprus & The Ministry of Education, Sport and Youth (MESY)

Project Management team members



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Agenda

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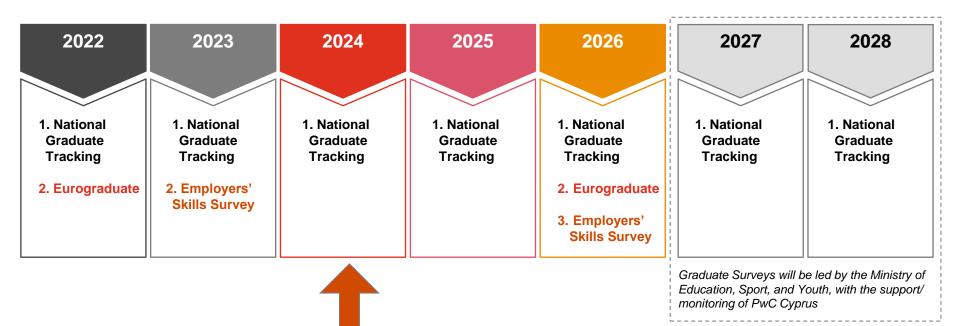
The context

Purpose of the project

In Cyprus, the skills mismatch is a significant weakness highlighted in multiple policy reports, such as the Cyprus competitiveness reports from 2019 to 2021. The latest report (2021) identifies both vertical and horizontal skills mismatch, indicating that the educational system fails to provide a skilled workforce aligned with market demands.



Data Collection Cycles





Dissemination Activities

Social Media Accounts

Relevant posts for data collection have been posted on our social medial platforms to raise awareness on both surveys.



CYGraduates-CYEmployers



cygraduates_cyemployers

cygraduates_cyemployers

These posts could be reposted in your alumni accounts

Project website

The project's website can be found at: <u>https://skilltracking.highereducation.ac.cy/</u>









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CYGraduates in the media

CYGraduates has been advertised in the media as follows:

- Press Releases
- Radio spots



Έρευνα για την είσοδο αποφοίτων στην αγορά εργασίας από το Υπουργείο Παιδείας 1 .

sumaniation of an Employeest Side larvey

YROYPECIO

DAIACIAS, DONITISMOY HTISMOY KAI NEONAIAE

με αγορά εργασίας

Marri atta stat biogen



Εθνική Έρευνα CyGraduates: Βελτιώνοντας τη διασύνδεση ανώτερης εκπαίδευσης και αγοράς εργασίας

InBusinessNews





Έρευνα Υπουργείου Παιδείας για διασύνδεση ανώτερης εκπαίδευσης με αγορά εργασίας

Event

Conference of the Department of Higher Education of the Ministry of Education, Sport and Youth in collaboration with PwC Cyprus







Promotional video

A new promotional video has been developed in an attempt to raise awareness about the two surveys:

- CYGraduates
- CYEmployers

Actions:

 Share it on HEI's website, Social Media accounts (incl. Alumni accounts), any instant messaging groups (e.g. Viber) and events (e.g. Graduations).



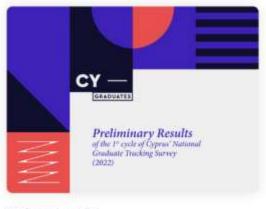


Results from the second cycle of NGTS

Publication of Report

The report "*Main results of the second cycle of Cyprus' National Graduate Tracking Survey (2023)*" will be published by the Department of Higher Education of the Ministry of Education, Sports and Youth by the end of January 2025.

The report will be made available on both the **project's website** (<u>here</u>) and the **Ministry's website** (<u>here</u>).



M October 6, 2023

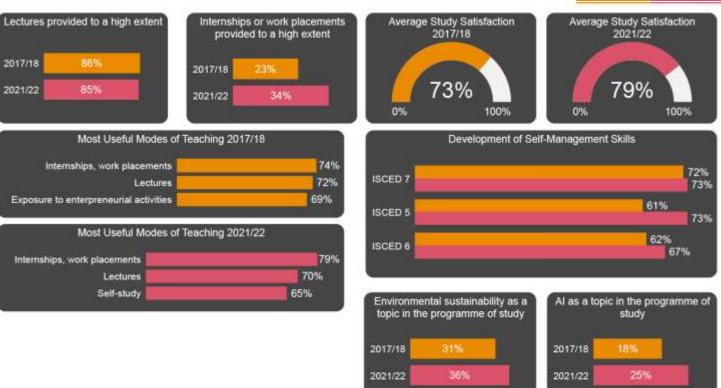
Publication of the "Preliminary results of the first cycle of Cyprus' National Graduate Tracking Survey" report

The Department of Higher Education of the Ministry of Education, Sports and Youth announces...



Main findings

Education Experience

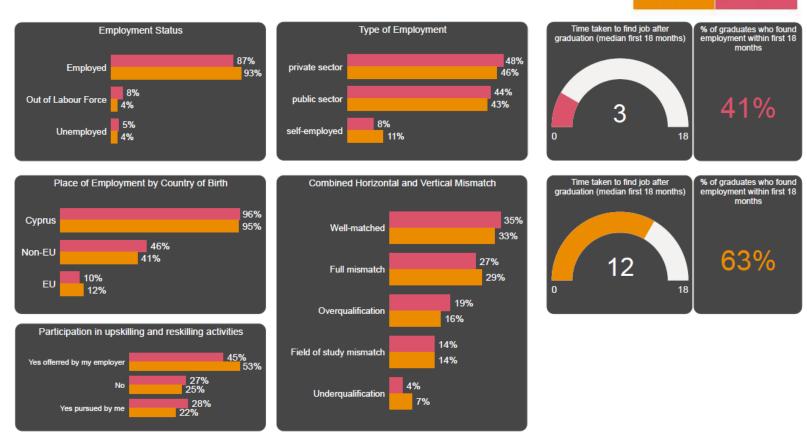


Legend

2021/22

Main findings

Labour Market Participation and Labour Market Outcomes



Legend

2021/22



Third cycle of NGTS

Target Groups



Graduates of academic years 2018-19 (five years after graduation-T+5) and 2022-23 (one year after graduation-T+1) from all HEIs in Cyprus, both private and public universities and institutions.

Graduates holding degrees corresponding to NQF levels 5, 6, 7 and 8. <u>Doctorate Students participate for the first time.</u>

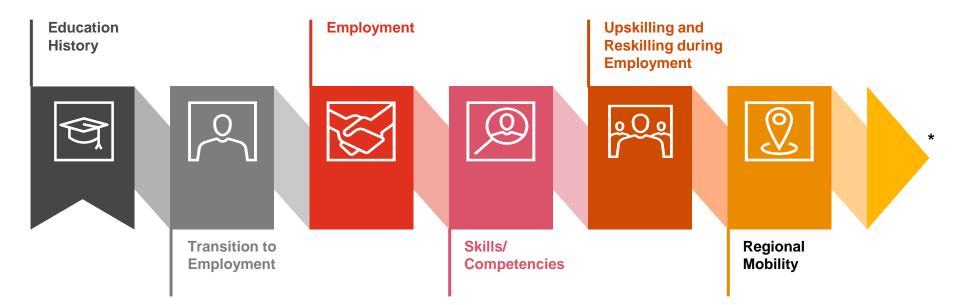
Graduates of all nationalities, irrespective of their current or permanent location after graduation (the survey sample includes graduates of Cyprus Higher Education, whether they reside within or outside Cyprus).

Graduates of all enrolment statuses (e.g., full-time, parttime, distance learning).

Graduates in Scenarios B and C, according to the Data Protection Memo shared.

Questionnaire content

The questionnaire will include questions in six thematic areas, as follows:



Timeline

1 27 January 2025

Milestone - Data collection cycle start

2 12 February 2025*

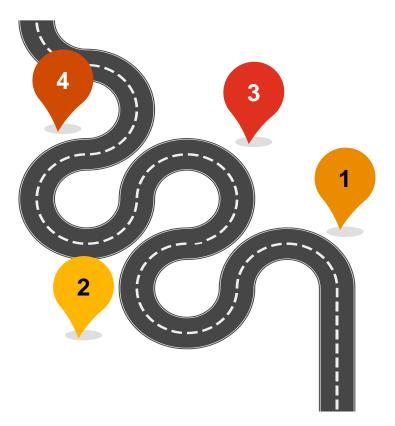
Milestone - First Reminder

3 27 February 2025*

Milestone - Second Reminder

4 March 2025*

Milestone - Third Reminder



* Indicative date - Final date will be communicated by PwC and/or MESY closer to the date.



Personal Data

Reminder - Data Protection Memo



The graduate student **opted out** from the processing of his or her personal data for the purposes of communicating surveys for research or statistical analysis.

The graduate student **consented** to the processing of his or her personal data for the purposes of communicating surveys for research or statistical analysis. The graduate student **neither consented nor opted out** from the processing of his or her personal data for the purposes of communicating surveys for research or statistical analysis.

Action:



Do **NOT** send Invitation and/or Reminder emails



Send Invitation and/or Reminder emails

Send Invitation and/or Reminder emails

Consent template – Central invitations



YTIOYPEEIO NAIDEIAE, AGAHTIZMOY KAI NEGAAIAE

ΕΝΤΥΠΟ ΕΝΗΜΕΡΩΊΗΣ ΚΑΙ ΣΥΓΚΑΤΑΘΕΣΗΣ ΦΟΙΤΗΤΩΝ/ΤΡΙΩΝ ΙΔΡΥΜΑΤΏΝ ΑΝΩΤΕΡΗΣ ΕΚΠΑΙΔΕΥΣΗΣ ΤΗΣ ΚΥΠΡΟΥ ΓΙΑ ΤΗ ΣΥΛΛΟΓΗ ΚΑΙ ΚΟΙΝΟΠΟΙΗΕΙ ΠΡΟΣΩΠΙΚΩΝ ΔΕΔΟΜΕΝΏΝ ΣΤΗ ΔΙΕΥΘΎΝΤΗ ΑΝΩΤΕΡΗΣ ΕΚΠΑΙΔΕΥΣΗΣ ΤΟΥ ΥΠΟΥΡΓΕΙΟΥ ΠΑΙΔΕΙΑΣ, ΑΦΛΗΤΙΣΜΟΎ ΚΑΙ ΝΕΟΛΑΙΑΣ

Κατηγορίος προσωπικών δεδομένων

Τα προσωτικό δεδαμένα που θα αποστέλνονται στη διεύθυνση Ανώτερης Εεπαίδευσης από το Ιδρυμα Ανώτερης Εκπαίδευσης (ΙΑΕ) στο αποίο φαιτέπι, εμπίπτουν στις τρεις κατηγορίες:

Α) Στοιχεία Επικοινωνίας (προσωπική ηλεκτροική διεύθυνση, ηλεκτροική διεύθυνση που παραχωρείται από το IAE στοις/στις φοιτητές/φοιτήτριες, ή/και αριθμό κινητού τηλεφώνου).

B) Δημογραφική Στοιχεία (όπως π.χ. φύλο, μήνα και έτας γέννησης, οικογενειακή κατάσταση, χώρα πραέλευσης κ.λπ.), και

 Στοργιά Φοίτησης (όπως n.g. Πρόγραμμα Σπουδών, επίπεδο οπουδών, επιστημονικά πεδίο προγράμματος οπουδών, έτος φοίτησης, συμμετοχή σε κινητικότητας, υποπροφίες, μείνας αποφοίτησης κ.λκ.).

Τονίζεται ότι τα στοιχεία επικοινωνίας θα αξιοποιηθούν μόνο για την αποστολή ενημέρωσης και προσκλήσεων συμμετοχής/υποτθομίσεων συμμετοχής σε εθνικές και ευρωποϊκές έρευνες που διαξιοχόμει η Διεύθυνση Ανώπερης Εκπιβίδευσης. Η συμμετοχή σας στις έρευνες είναι Εθείλοντική. Η μη συμμετοχή σος δεν θα έχει, καμία οφητική ανόπτια για σας.

Σκοπός και σημαντικότητα της συλλογής των δεδομένων

Εκπαίδευσης από το ΙΑΕ στο οποίο φοετάτε, θια αποστέλονται σε <u>φευδουτομοποιομένα</u> μορφή (δηλαδή κωθοιοποιμένα με τη χρήση ενός μοναδικού αρθμού κει αποκατάσταση του ονάματός καις για προστασία της αυκουμίας). Ος εκι ταύτου, τα δεδομένα που θα συλλάγοταια σε αυτή το πλοίποι δεν θα μπορού να αποόθούν σε αυκεκομμένο[φυνας μένα] φοιτητή/φοτητηκα. Επιπλέον, τα δεδομέναι αυτά θα αποστέλλονται στη Δεύθμυνη Ανώτερης Εκπαίδευσης μέσα φυρατικός το μετάλουτας του με σκοτά τον περιοτέρια δεν θα μπορού να αποστέλλονται στη Δεύθμυνη Ανώτερης Εκπαίδευσης μέσα φυμπτογραφημένου αρχείου με σκοτά την περιοτέρια διασφάλιση των προσωτικών σας δεδομένων. Επισημαίεταις επίσης ότι τα αποστέλλονται στη Δεύθμυνη των προσωτικών σας δεδομένων. Επισημαίεταις πόρις ότι τα αποστέλλονται συγκεντριστική μοφφή (aggregated form), ώστι τα μην μίναι δείδημόνων θα παρουσιάζονται συ αγκεντριστική μοφφή (aggregated form), ώστι τα μην μίναι δείδημή του τη προσωτικών των δείδομένων.

Τα δεδομένα που θα συλλέγονται θα αποθηκεύονται σε βάσεις δεδομένων (servers) που διατηρεί το Υπαυργκίο Γιαιδείας, Αθλητισμού και Νεολοίας, Γρόσβαση στα δεδομένα θα έχουν μόνα εξουσκοδοτημένα πρόσωπα, τα οποία θα είναι υπεύθυνα για την επέξειγκοία των δεδομένων. Τα δεδομένα θα χρησιμοποιηθούν μένο για τους καθαρισμένους σκοπούς, δεν θα ματαφερθούς σε μη εξηνοιοδοτημένα πρόσωπα, πάλά ούτε και εκτές Κύπρου.

Τα ηλοπρονικά αρχεία δεδομένων θα παραμένουν αποθεμευρένα στη Διεύθυνση Ανώπερης Εκπιβίωσης/στη Υποιεργεία Παιδιας, Αθλητισμού και Ναολαίας για περίοδο δέκα (10) επίν και μετά θα διαφράφανται. Έχητε το δικαίωμα πρόσβασης, <u>φαρετίτητας</u>, διάρθωσης ή διαφράψης των δεδομένων σας ανά πόσα στομέ,

Περισσότερες πληροφορίες

Σε περίπτωση απορτών, ερωτημάτων, ή/και επιστρόσθετων διευκρινίσεων παρακαλείστε να ευκοινωνήσετε με τη Διεύθυνση Ανώτερης Εκπαίδευσης του Υπουργκίου Παιδείας, Αθλητισμού και Νεολαίας στο τηλέφωνο 22800616/22800617, είτε στην ηλεκτροινοή διεύθυνση dest@max.cov.cov.

Σε περίπτωση που ερίδετε ότι τα δεδομένα σας υφίστανπα μη νόμιψη επεξογγασία έχρτε το διεσίωμα για υποβόλή παραπάνου στο Γραφείο του Υπούθυνου Τροσπατίας Δεδομένων του Υπουργείου Παιδείας, Αθλητισμού και Νεοδαίας στόλυσινος ηλεκτρονικό μήνυμα στην ηλεκτρονική διεύθυνση <u>prospika-deformend@schools.ac.cv</u>

Αν το ζήτημα δεν επιλυθεί, μπορείτε να υπαβάλετε το παράπονό σας στην Επίτροπο Προστασίας δοδομένων Προσωπικού Χαρακτήρα στην ηλεκτροικοί δευθύινση commissionem θαδαιαστάστείου πάνειχα είτε ταχρόφομικός, ως εξής: Διεύθυνση Γραφθείου Χωμαρίνορος 15, 1061 Αειωασία, Ταχρύφορμική δευθύινση: Τ.Φ. 23778, 1662 Λεκινωσία

Σας ευχαριστούμε εκ των προτέρων για τη συνεργασία.



RYTPIARH AHMORPATIA TITOTYTEIO DAMAENAI, ADMHTRIMOV KAN NEDAMINI

ΕΝΤΥΡΙΟ ΕΝΗΜΕΡΩΙΗΣ ΚΑΙ ΣΥΓΚΑΤΑΘΕΙΗΣ ΦΟΙΤΗΤΙΝ/ΤΡΙΟΝ ΙΔΡΥΜΑΤΩΝ ΑΝΙΟΤΕΡΗΣ ΕΚΠΑΙΘΥΣΗΕ ΤΗΣ ΚΥΠΡΟΥ ΓΙΑ ΤΗ ΣΥΛΑΟΗ ΚΑΙ ΚΟΙΝΟΠΟΙΗΣΗ ΠΡΟΣΟΠΙΚΩΝ ΔΕΔΟΜΕΝΩΝ ΣΤΗ ΔΙΕΥΘΥΙΣΗ ΑΝΙΩΤΕΡΗΣ ΕΚΠΑΙΔΕΥΣΗΣ ΤΟΥ ΥΠΟΥΡΓΕΙΟΥ ΠΑΙΔΕΙΑΣ, ΑΘΙΑΝΤΙΣΜΟΥ ΚΑΙ ΝΕΟΛΑΙΑΣ

Suyconsidenty:

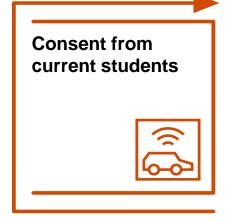
Με την υπογραφή αυτού του εντύπου, συμφωνείτε με τα ακάλουθα:

- Έχω διάβάσει και κατανοήσει τον σκοπό για τον οποίο συλλέμονται και κοινοτοιούνται να στοιχεία επικοινωνίας, δημογραφικε δοδομένα και διδομένα φείτησης μου.
- Συναγκό στην ποινοποίηση των στοχρίων επικρινικής μου, δημογραφικών δεθομένων και δεδομένων φισιοπής μου σε φ<u>ειδυνοματοποιών</u> μορφή στο Υπουγγείο Παιδείας, Αθητησμού και Νολαίος για τους καθορισμένους ανατοτίος.
- Καταγοία ότι η πυγκατάθεση μου είναι «θείκειτική και ότι μπορώ κε την ανακαλέσω ανό πάτα στηγώ επικάνωνούνσες με τη δια (θανοη λεκάκρης διαπάδευσης του Υποργγείου Παιδείας, Αθέπραφοί και Μούλαίας, στο τηλόφωνο 22800816/417, είτε στην εξειτηροική δια ίδυση <u>αντή διασος μη τρ</u>

Ovopaerskywya:	
At Teatimine:	
Δε Φοιτητικής Τουτότητας:	
Проурация Інтивои:	
mayaddi:	
Ημεραφηνία	

This is the <u>only</u> acceptable template for collecting the consent from your graduates in order to share their contact details with MESY for sending the invitations/reminders centrally.

Consent from students



Obtain consent and contact details* from current students to be contacted by MESY for the purposes of the NGTM. Consent and contact details on enrolment



Obtain consent and contact details* from new students on enrolment in order to be contacted by MESY for the purposes of the NGTM.



Update contact details before graduation

Moving gradually to a centralised system for sending invitations and reminders



HEIs Role

HEIs' Role and Required Actions for the third cycle

Role:

Every HEI will serve as a **liaison**, facilitating communication between the PwC Cyprus team, MESY, and the target population groups of graduates. Specifically, the HEIs will act on our behalf to communicate with two cohorts of graduates: 2022/23 (one year after graduation - T+1) and 2018/19 (five years after graduation - T+5).

Actions:

	Preparation of Credentials file (Αρχείο Β)	Q
2	Adaptation of invitation/reminder emails/SMS	
3	Send invitations using mail merge	
4	Complete and submit process reporting after invitation emails/SMS	
5	Send reminders on predefined dates to graduates	No.
6	Complete and submit process reporting after each reminder	୧୪୬

Step 1: Preparation of Credentials file (Αρχείο Β)

Sampling File A	Generate individualised credentials for each graduate	Sampling File B
The HEIs have already shared the Sampling File A (Αρχείο A) with PwC project team	Using the Sampling File A, the PwC project team will generate individualised credentials for each graduate within the respective cohort groups and share it back. The updated Sampling File A will then also include the credentials (Access Code and Personalised URL) for each graduate per HEI.	Each HEI will be responsible to copy these credentials into the Sampling File B (Αρχείο B), where they have already stored the personal contact details of each graduate.

l l

Intermediate step: Action by the **PwC** team

Project teams of PwC Cyprus and MESY will be supporting each HEI, where needed, throughout each survey cycle.

Step 2: Adaptation of invitation/reminder emails/SMS

Survey Invitation - Email Sample Template (1/2)

(Subject:) Invitation for participation in the National Grad AKOΛΟΥΘΕΙ ΤΟ ΜΗΝΥΜΑ ΣΤΗΝ ΕΛΛΗΝΙΚΗ You are INVITED to participate in the National Graduate Tr of the HEI>, as well as your path after graduation.	duate Tracking Survey 2024 acking Survey (2024) and share your experiences from your program of study at <name< th=""><th>Any points highlighted with grey will be customised by the HEI, applicable for all graduates.</th></name<>	Any points highlighted with grey will be customised by the HEI, applicable for all graduates.
graduates of the academic year <academic year=""> from all C</academic>	ation, Sport, and Youth (MESY) in cooperation with PwC Cyprus. This year, MESY invites yprus Higher Education Institutions to participate in this very important survey. es' employability as well as the connection between Cyprus Higher Education and	Any points highlighted with grey and purple-red letters are customisations to be made separately for each graduate
The survey takes approximately 10-12 minutes to complete is voluntary , and all legal requirements of data protection a to win big prizes .		
This personalised link leads you directly to the survey: https://dherp.moec.gov.cy/SurveyResponse/45cc8967-3604		
Alternatively, go to https://skilltracking.highereducation.ac.co	<pre>//cygraduates and log in with your individual access code: <personalized access="" code=""></personalized></pre>	
For more information about the survey, please visit: https://s	killtracking.highereducation.ac.cy/.	
Thank you very much in advance for your time, cooperation	and support!	
Yours sincerely,	Yours sincerely,	
Dr. Terpsa Konstantinidou	Vassilios Vrachimis	
Director of the Department of Higher Education	Project Manager, PwC Cyprus	
Ministry of Education, Sport, and Youth		PwC 29

Step 3: Send invitations using mail merge

Guide on how to use mail merge to send bulk email messages

Ward for Microsoft 365

Before you begin, open the mail template in Word and edit the body of the email message you want to send.

To send an email, a MAPI-compatible email program, like Outlook, needs to be installed and configured as the mail will be sent from this account.

To successfully send the bulk emails you will need to use:

- the Word document template provided by us (Invitation/Reminders), for the email text
- the Excel spreadsheet where you have matched your graduates' contact details with the Unique IDs (credentials) provided.

Be aware that following this step-by-step walkthrough will result in the email being sent at step 2.7.

Step 1: Set up your mailing list

The mailing list is your data source. In our case, this is the Excel spreadsheet. Make sure that all the information is in the sheet before we continue.

A column named "email" must be present as the first column on your spreadsheet.

Read file "Guide - Send bulk email messages - 2023" for instructions:



Step 4: Complete and submit process reporting after invitation emails/SMS

Sending Process Reporting

Process Report

National Graduate	Tracking Survey Invitation - Process Report	
Thank you for supporting our team in th	ne implementation of the second cycle of the National Graduate Tracking survey!	
Following the survey muttation sent to the presponses.	graduates of your Higher Education Institute, you are requested to complete the following process report so we can keep the	ex of
* Required		
1. Email *		
Enter your answer		
2. Name of HEL *		
Enter your answer		
3. Name of responsible person		
Enter your answer		
4. Contact details of the responsible		

In order to effectively monitor the progress of the survey, we are requesting from the HEIs to complete a sending process report **after the invitation stage and each reminder stage:**

 The report can be completed via a <u>dedicated form</u> (as seen in the picture on the left) - relevant link will be shared closer to the date of the 1st Process Report (at the Invitation Phase).

The reports need to be completed and submitted up to 2 working days after every invitation/ reminder action^{C131}

Steps 5 and 6: Send reminders on predefined dates to graduates and complete and submit process reporting after each reminder

February 12, 2025*

PDF

1st Reminder

We will share the UniqueIDs of **graduates who have not responded to date** within each HEI. The HEIs will then send reminders via email or text, using the **first reminder template**. Again, you will need to customize certain points within the text.

Sending Process Report

February 27, 2025*



2nd Reminder

We will share the UniqueIDs of graduates who have not responded to date within each HEI. The HEIs will then send a personalized reminder via email using the second reminder template, which will need customisation for certain points within the text.

Sending Process Report

March 14, 2025*

3rd Reminder

We will share the UniqueIDs of **graduates who have not responded to date** within each HEI. HEIs will then send a personalized reminder via email using the **third reminder template**. The template will again need customization for certain points within the text.

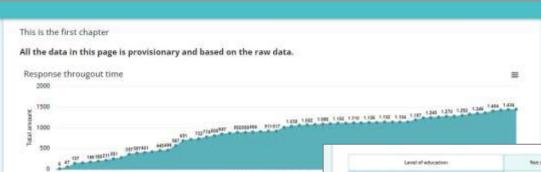


* Indicative date - Final date will be communicated by PwC and/or MESY closer to the date.



Tools for HEIs

Live Response Overview available to HEIs



Completed

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Overview of findings regarding main indicators when data collection ends





Encouraging participation

Encouraging participation



Inform current students and academic staff about the National Graduate Tracking Survey

Encourage students and staff to take a look at the findings

Follow the Social Media accounts of the project and share on a regular basis the posts in your social media accounts (HEIs and Alumni)

Upload Banners in HEIs websites

Other visibility activities (suggestions are welcome)

Banners and GIFs

The CYGraduates survey page could be found at:

https://skilltracking.highereducation.ac.cy/cygraduates/





Contact persons

Contact Persons from PwC and MESY

For more information, you can contact the project team members from both PwC Cyprus and the Ministry of Education, Sport, and Youth.

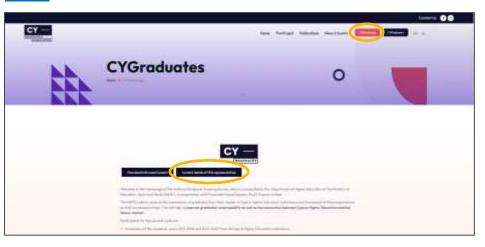
Con	tact Persons from Pw	vC	Contact Persons from MESY					
Name	E-mail	Tel. Number	Name	E-mail	Tel. Number			
Dr Georgia Thrasyvoulou	<u>cy_graduatetracking@pwc</u> .com	+357 - 22551659	Dr Alexandra Petridou	apetridou@moec.gov.cy	+357 - 22800966			
Panayiotis Theodorides		+357 - 22555384	Andreas Lambrias	alambrias@moec.gov.cy	+357 - 22800507			



Contact Persons from HEIs

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* In case of changes in terms of the contact persons for your HEI, please reach out to the PwC project team to make the relevant updates. * You can access this list on the project's website, under the "CYGraduates" button on the top right of the Homepage (here)





Immediate next steps

Immediate next steps

(HEI)

2(PwC)

Testing the invitation

Each HEI is encouraged to prepare draft invitation(s)/ reminder(s) and send to any PwC project team member by the 21st of January 2025, in order to make sure that everyone is aware how to prepare them and to confirm that the samples created are in the correct format.

Final Templates (Invitation & Reminders)

PwC Cyprus will provide the final Invitation template to be used by Thursday, 23 January 2025.

Each Reminder template will be sent close to the due date of each reminder message.

Final reflections and questions from this session

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